

10 QUESTIONS TO TRANSITION FROM STRATEGY TO ACTION EFFECTIVELY

1. Is your strategy clearly defined and understood by your team?

Task: Summarize your strategy in one sentence. Share it with your team and ask if they can explain it back to you clearly. Refine as needed.

2. Do you have specific, measurable goals tied to your strategy?

Task: Write down 3 key goals. For each, add a measurable outcome (e.g., increase retention by 15%).

3. Have you broken your strategy into actionable steps?

Task: Create a list of 3-5 immediate actions for each goal. Assign deadlines and owners for each step.

4. Do you have the right people and resources in place?

Task: List the skills, tools, and resources needed for success. Identify any gaps and plan how to address them.

5. Is everyone clear on their roles and responsibilities?

Task: Write down each team member's role in executing the strategy. Share this list to confirm alignment and clarify any confusion.

6. Have you set priorities to avoid spreading efforts too thin?

Task: Rank your top initiatives from most to least critical. Focus on completing the highest-priority tasks before moving to the next.

7. Are your timelines realistic and achievable?

Task: Review your deadlines and project plan. Identify any areas that feel rushed or overly optimistic, and adjust accordingly.

8. Have you created checkpoints to measure progress?

Task: Set milestones or review dates. Write down what success looks like at each checkpoint and how you'll measure it.

9. Are you prepared to adjust based on feedback?

Task: Plan a feedback loop by scheduling regular check-ins with your team or customers. Write down how you'll gather and act on feedback.

10. Do you have a system to track accountability?

Task: Choose a tool or method to monitor tasks and outcomes (e.g., a shared project management board). Regularly review progress with your team.